

## **Detailed Plan for Gathering Again in Phase Four**

Sandwich Church of the Nazarene

Written by Safety Committee, June 18th, 2020

Adopted by Church Board, June 20th, 2020

### ***2020-2021 Safety Committee***

Please see one of these committee members with questions or clarifications about this plan.

The details outlined below are based off of the information available to us on the date it was written. As new information comes to us, we will make the appropriate adjustments.

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Pastor Matthew Jones

Sue Staton

### ***Communication***

- This plan will be made available online (June 21st) and mailed to those without internet access (June 22nd).
- Pastor will publish (as soon as possible) a video online that will highlight several points of this plan.

### ***Date and Time for Gathering***

- The Safety Committee recommends gathering (a) once Phase Four of Restore Illinois has begun and (b) the appropriate sanitizing and preparations have been completed. Thus, the following date will be our first Sunday to gather again:
  - Sunday, July 12th
- Worship services will be held at 11am.

### ***Location, Parking, and Weather***

- Worship services will be held outdoors at our location (205 W College St) on the lawn and in the handicapped parking area.
- Parking will be available only in the lot across the street. No parking along the sidewalks.
- In the case that weather conditions restrict us from gathering outside safely, we will meet via Zoom. This can be accessed by phone call or internet.

### ***Expectations for Congregants***

By attending service, you agree to meet the following expectations. If you cannot meet the following expectations, we invite you to view our live-stream online via Facebook (Sandwich Church of the Nazarene).

- Physical Distancing. Maintain a physical distance of at least six feet with those outside your household. No physical contact with those outside your household should be made.
- Face coverings. All persons should keep their face covering on throughout the gathering, service, and departure. Masks will be provided for those who do not have one with them.

- Singing and recitation. We will be creative in ways for the congregation to participate in corporate worship, but at this time we will refrain from singing, recitation, and verbal affirmations.
- Greeting others. Passing the peace or greeting someone outside of your household must be done without physical contact, so here are a few ideas to replace a hug or handshake:
  - Wave (a sign of vulnerability and welcome).
  - Peace sign (an easy way to communicate your blessing of peace).
  - Cross your arms over your chest (a sign of embrace).
  - Bow (communicates respect and reverence for the Spirit of God in the other).

If someone in attendance does not meet these expectations, the expectations will be communicated again in the moment. If she/he continues to not abide by the agreed upon expectations, the Safety Committee will contact her/him to discover how they can understand one another better and help her/him meet the expectations. We thank you in advance for prioritizing unity and peace above personal preference, as we all will have to do in order to be a church family in this time.

#### *Arrival, Seating, and Capacity*

- We ask that you plan to arrive five to twenty minutes early in order for everyone to have time to get seated. Please arrive no earlier than 10:40am and no later than 10:55am. This will allow us to begin promptly at 11:00am.
- Seating will maintain physical distance between individuals or households.
  - Bring your own chairs (lawn chairs are suggested).
  - Congregants/households will be seated by an usher six feet apart from other congregants/households.
  - Congregants who live together (households) can sit together.
  - Children must stay with their household.
  - Be careful when walking in grass in case of uneven ground.
  - Seating will be no closer than sixteen feet from the pulpit.
  - The Safety Committee will oversee seating arrangements
    - A host will greet congregants in the parking lot while maintaining physical distance and then send them to an usher who will instruct them where to sit.
    - The methods of this process will likely be refined from week to week.
- We have set our capacity at fifty (50) persons in attendance.
  - Those who would like to gather once we have reached capacity will be invited to view the service via our live stream on Facebook (Sandwich Church of the Nazarene)
  - If it becomes evident that this number fills quickly, the Safety Committee will implement a reservation system.

### *Restrooms and Access to the Building*

We ask that you use your home restroom before coming to service in order to reduce the number of persons who will need to use our public facilities. If you are able to wait until you return home to use the restroom, that would be preferable.

- The lower level restrooms will be available before (10:40-11:00) and after (12:00-12:10) service to those who need them. The doors to these restrooms will remain open.
- The upper level restroom will be available only to those who require the chair lift.
- All restrooms will be available during service in case of emergency only.
- One person will be permitted in the restroom at a time.
- An attendant will sanitize the restroom between uses.

Additionally, all other access to the building will be limited to those serving on the worship coordination teams.

### *Moving Indoors*

The Safety Committee will reconvene before we begin gathering indoors to ensure that we have a plan for doing so safely.

### *Sanitization and Facility Preparation*

- Items to be purchased and maintained
  - Standing sign holders
  - Sanitizer (60% alcohol)
  - Face coverings
  - Soap
  - Tissues
  - Wipes
  - Signage
- Sanitizing objectives (to be completed by the church board no later than the Wednesday before we gather).
  - Remove items that are touched by congregants
  - Disinfect:
    - Door knobs
    - Toilets
    - Handwashing facilities
    - Pulpits/podiums/music stands
    - Seats
    - Altars
    - Microphones
    - Handrails
    - Light switches
  - Thoroughly clean
    - Entry way
    - Halls
    - Sunday School rooms

- Offices
- Gathering spaces

#### *The Sacrament of Communion*

The celebration will be incorporated when we can receive it safely via non-prepackaged elements.

#### *Tithes and Offerings*

We thank you for sharing in the joy of giving. Please do so:

- Online, if possible. [www.sandwichnazchurch.com](http://www.sandwichnazchurch.com)
- Via the dropbox at our worship services.

#### *Discipleship Opportunities*

Our corporate efforts of growing in Christlikeness will continue to meet on Zoom, via phone call or internet access. If you have not joined us, please consider doing so.

- Bible Study with Pastor Matt
  - Mondays, 12pm-1pm
- *Surprised by Hope* Book Study
  - Wednesdays, 6pm-7:30pm

If you would like to engage in discipleship but have questions, please contact Pastor Matt via text/call at 309.229.8844 or email at [pastormattjones@gmail.com](mailto:pastormattjones@gmail.com).

#### *What else can we do in this time?*

1. Love the Lord our God with all our heart, soul, mind, & strength, and love our neighbors as ourselves.
2. Thank front line workers and other servants of God.
3. Seek shalom.
4. Meet others outdoors for walks and prayer.
5. Gather for worship.
6. Serve our neighborhood together.

Again, if you have questions, please contact one of the committee members listed at the top of this document.

*Submitted with prayer and love,*

Sandwich Church of the Nazarene Safety Committee and Church Board